



PRODUCTION TEAM MEMBER

Are you a coffee enthusiast? Alakef Coffee Roasters is seeking an energetic team player to join our production team.

This part-time position involves order fulfillment of arriving requests for coffee.

Overall responsibilities:

- Flavoring, blending and packaging coffee
- Prepare shipments
- Bag labeling
- Learn about coffee and provide input
- Interact with clients and the public
- Conformance to production and administrative procedures
- Daily/weekly facilities management cleaning tasks as assigned by supervisor
- Conduct your work in a professional manner that upholds food and safety standards and guidelines
- Special assignments as requested.

Expectations

- Accuracy; productivity standards within 30/60/90 days of start - then ongoing

Qualities:

- Dependable, responsible, timely, and dedicated
- Self-starter - tackles assignments in a timely and efficient manner
- Resourceful
- Disciplined and intuitive
- Have a passion and enthusiasm for coffee
- Detail orientated and accurate
- Demonstrated problem solving skills
- Multi-tasker
- Willing to help out wherever is needed
- Passion for process development within a quickly growing business

The right person will -

- Be dedicated and passionate about what they do
- Committed individual looking for long term career growth
- Be willing to learn - with the long term potential for the right person to take on new opportunities.
- Be willing to adapt to what we do, but also bring new ideas for consideration
- Want to help us grow
- Have conservation of motion skills
- Go above & beyond
- Trustworthy, positive, and upbeat



Qualifications:

- High school diploma
- Clean driving record
- Over 21 years of age
- Drinks coffee
- Ability to manage and prioritize daily and weekly tasks
- Ability to lift, carry, push and pull up to 75 pounds frequently throughout a day
- Ability to stand, walk, stoop, kneel, reach and bend for extended periods of time
- Basic computer skills - MS Word, Publisher, QuickBooks
- Know simple math
- Commitment to safety

Hours - one month trial

- Tues - 8am - 3pm (1/2 lunch)
- Wed - 8am - 3pm (1/2 lunch)
- Thurs - 8am - 3pm (1/2 lunch)
- Fri - 9am - 1pm

Pay rate - \$11 / hour during one month trial - \$13 / hour after that

Benefits - Comprehensive benefit package with full-time status

If interested, please send your resume and qualifications to coffee@alakef.com,
subject line: ***PRODUCTION POSITION***